**Ellerslie Business Association Incorporated**

**Annual General Meeting Agenda**

Tuesday 22nd October 2024 at 6pm

5.45pm Drinks & Nibbles

6.00pm Welcome by Board Chair, Dave Donaghue

1. Attendance and Apologies. Record attendance on roll register.
2. Confirmation of Minutes of the previous AGM held on Monday 30th October 2023.

Resolution 1: *That the Ellerslie Business Association receive and confirm the 2023 AGM Minutes of the Ellerslie Business Association Incorporated held on the 30th October 2023.*

1. Presentation and adoption of Financial Statements and the Report of the Auditor for the financial year ending 30 June 2024.

Resolution 2: *That the Ellerslie Business Association receive and approve the Annual Financial Statements and audit report for the Financial Year 1 July 2023 to 30 June 2024.*

1. Presentation & approval of the Treasurer’s Report for the financial year ending 30th June 2024.

Resolution 3: *That the Ellerslie Business Association receive and approve Treasurer’s Report for the financial year ending 30th June 2024.*

1. Approval of 2025/2026 Financial Year Budget

Resolution 4: *That Ellerslie Business Association receive and approve the 2025/2026 draft detailed income & expenditure budget which includes a BID targeted rate grant amount of $201,600, noting there will be a 5% increase of $9,600 (rounded down) to the BID targeted rate grant for 2025/2026 financial year. Further ask the Orakei Local Board recommend to the governing body the amount of $201,600 be included in the Auckland Council draft 2025/2026 annual budget consultation process.*

1. Appointment of Auditor

Resolution 5: *That the Ellerslie Business Association appoint William Buck as Auditor for the Ellerslie Business Association for the 2024/2025 financial year.*

1. Chair’s Report

Resolution 6: *That the Ellerslie Business Association receive the 2023 - 2024 Chairperson’s Report*

1. Town Centre Manager’s Report

Resolution 7: *That the Ellerslie Business Association receive the 2023 - 2024 Manager’s Report*

1. Draft Business Plan 2025 -2026

Resolution 8: *That Ellerslie Business Association approves the draft Business Plan for the 2025-2026 year. That the Association notes that the Executive Committee has authority under the Rules of the Association to make changes to the Business Plan as necessary through the period.*

1. Presentation and adoption of updates to the Ellerslie Business Association Incorporated Constitution to meet required Incorporated Societies Act changes.

Resolution 9: *That Ellerslie Business Association receives and approves the updated Ellerslie Business Association Incorporated Constitution.*

1. Set the 2025/2026 Associate Membership fees

Resolution 10: *That Ellerslie Business Association sets the Associate membership fees for the 2025– 2026 period at $130+GST per year.*

1. Appointment of Executive Board - as per rules detailed in section 15 of the constitution.

Resolution 11: *That the Ellerslie Business Association approves the election of:*  [Names of Elected Members] *to the Executive Committee for 2025/ 2026.*

1. General Business
2. Close Meeting